

# Australian Nursing Home Federation

## Your Rights At Work

Dear Member,

Are you being refused access to your accrued leave entitlements which includes your long service leave?

During recent workplace visits HSU members at ANHF have raised the issue of being denied access to their current leave entitlements verbally, with their balance of accrued leave not showing on individual payslips anymore.

Your ANHF Agreement says:

### **12.7 Particulars of Wages**

*"(f) The employer shall, upon written request from an employee, provide a record of that employee's current accrued leave entitlements."*

This means you have the right to request the balance of your accrued leave when put in writing. Your employer cannot hold it back from you.

If you have any questions or would need assistance in drafting your written request, please contact the HSU on 1300 478 679 or via email [agedcare@hsu.asn.au](mailto:agedcare@hsu.asn.au).

In unity,



Gerard Hayes  
Secretary, HSU NSW/ACT/QLD