

Unconfirmed Minutes

Dear Member,

Please find the unconfirmed minutes from the most recent Gloucester Hospital Aged Care Transition JCC meeting held on 5th December 2019, [HERE](#).

The HSU urges members to read these minutes and to make other workers aware.

Please ensure this newsletter is distributed to members for their information.

In unity,



Gerard Hayes
Secretary, HSU NSW/ACT/QLD

MINUTES OF THE JOINT CONSULTATION COMMITTEE MEETING – AGED CARE GLOUCESTER

DATE: 05/12/2019

VENUE: Booken Booken Conference Centre

PRESENT: Robyn Baker/HSS GSMH, Anne Eriksson/GSMH/Midwives & Nurses Association Rep, Julienne Huntriss/RSA Kimbarra, Thor Hugginson/HSS Sector Manager/HNEAH, Lee Corrigan/HSS Manager GSMH, Michael Kearns/HSU Rep, Wade Smith/a/Health Service Manager GSMH, Melissa Booth/HNEAH/HR, Roisin Beard/ Midwives & Nurses Association/Industrial Officer, Nigel Stumpf/FMU GSMH, Margaret Wilson/NUM/Hillcrest/Kimbarra, Cecily Mitchell/EEN Hillcrest, Johanna Ware/RN Aged Care,

T/CONFERENCE: Paul Townsend/a/Director of Nursing & Midwifery Services/LMNCS

APOLOGIES: Jodi Nieass/General Manager LMNCS, Dave Barry/HSS GSMH, Nicole Panquet/RSA Kimbarra, Frances Ireland/RSA/HSU Sub-branch

TIME COMMENCED: 1100

TIME COMPLETED: 11.50

MINUTES: Sue Rose/Admin Community Health

ITEM NO.	TOPIC	DISCUSSION	ACTION / TIMELINE	RESPONSIBILITY
1.	<u>Present and Apologies</u>	As above		
2.	<u>Confirmation of Previous Minutes</u>	Dated: 10/10/19 – Confirmed by: Thor Hugginson & Wade Smith		
3.	<u>Outstanding Actions/Items</u> 3.1 Review of Action List	See Below		
4.	<u>Items for Discussion</u>			
5.	<u>General Business</u> 5.1 Staff / Nurses & Midwives Association / HSS / HSU	Michael Kearns/HSU Rep Raised the following concerns/questions:		

		<ul style="list-style-type: none"> Anglican Care Management coming on the Campus Site and handing out documentation to staff (i.e. an E.O.I. process will be happening in the future to come work for them). This has been forwarded to Karen Kelly. <ol style="list-style-type: none"> Does Anglican Care have permission to come on site? Why is this happening before things are sorted within JCC with the process for staff? <p><u>Wade responded:</u> this has gone through Senior Management/HSS</p> <ul style="list-style-type: none"> Anglican Care's focus re staff seems to be on Nursing Care. What about Non-Clinical staff (i.e. Security/Wards person, Administration, Maintenance). Feedback right across the board (all services) – What is the Business Plan for the future of GSMH? <p>Thor Hugginson/HSS Sector Manager/HNEAH</p> <ul style="list-style-type: none"> Advised he has not been approached by Anglican Care in person however, has been E mailed (approx. 3 weeks ago) Position Descriptions for his staff. Requested what services do HNEAH still want to remain at GSMH <p>Johanna Ware & Cecily Mitchell</p> <ul style="list-style-type: none"> Raised the fears and frustration that staff are experiencing 	<p>Michael requested this as an Action Item (to come through this Forum)</p> <p>Michael requested a DRAFT Business Plan</p> <p>Melissa Booth to follow up on where Position Descriptions are - need to be distributed to Committee Members ASAP (Michael requested distribution before next meeting in January 2020)</p> <p>Management to provide to HSS</p>	<p>Wade Smith/ a/Health Service Manager</p> <p>Melissa Booth/ HNEAH/HR</p> <p>Wade Smith/ a/Health Service Manager</p>
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Joint Consultation Committee Meeting – Aged Care Gloucester

Action List as at 10/10/19

Issue and Action	Responsible Officer	Meeting Date	By When	Outcome/Action Completed
<p>✓<i>completed</i> Terms of Reference for the JCC Meeting to be typed up, signed off and distributed</p>	Laura Smith/HNEAH/HR	10/10/19		Completed – attached to minutes
<p>Melissa to chase up a document that was implemented in the 1990s – Australian Nursing Federation – Public Sector to Private Enterprise for staff <u>Question Raised:</u> How are conditions going to be maintained for staff going over to Private Enterprise – what document are we working under for these decisions to be based on</p>	Melissa Booth/HNEAH/HR	10/10/19	ASAP	Waiting to hear back from the Ministry of Health – no further details as yet
<p>✓<i>completed</i> List of Human Resources Contact numbers for staff (keep uniform)</p>	Laura Smith/HNEAH/HR	10/10/19		Completed – attached to minutes
<p>Jodi to speak with Anglican Care on the following:</p> <ul style="list-style-type: none"> • What are the roles/positions/grades for Anglican Care and what skills are required • Communication between this committee and Anglican Care – how are they linking in 	Jodi Nieass/GM LMNCS/HNEAH	10/10/19		<ul style="list-style-type: none"> • Has been provided with skills/roles required

Action List as at 05/12/19

Issue and Action	Responsible Officer	Meeting Date	By When	Outcome/Action Completed
Anglican Care's focus re staff seems to be on Nursing Care. What about Non-Clinical staff	<i>Anglican Care</i>	<i>05/12/19</i>		
What is the Business Plan for the future of GSMH – a draft to be submitted to the Committee	<i>Wade Smith/a/Health Service Manager</i>	<i>05/12/19</i>		
Melissa Booth to follow up on where Position Descriptions are – need to be distributed to Committee asap (preferably before next meeting in Jan 2020)	<i>Melissa Booth/HNEAH/HR</i>	<i>05/12/19</i>		
Thor Hugginson/HSS has requested what services do HNEAH still want to remain at GSMH	<i>Wade Smith/a/Health Service Manager</i>	<i>05/12/19</i>		
A “formal” update to be provided to the Committee from Anglican Care	<i>Wade Smith/a/Health Service Manager</i>	<i>05/12/19</i>		